

VIVEKANANDHA COLLEGE OF EDUCATION FOR WOMEN

(Affiliated to Tamil Nadu Teacher's Education University, Chennai,
Approved by NCTE, Accredited by NAAC)
Elayampalayam - 637 205, Tiruchengode Tk.,
Namakkal Dt., Tamil Nadu.

CALENDAR



2021 - 2022

Phone No. : 04288 - 234565,

Fax : 04288 - 234890,

Mobile : 09443734565,

Web Site : www.vivekanandhacollegeofeducation.org,

e-mail : vivekanandha2010@gmail.com





Vidhya Rathna, Rashtriya Ratan, Hind Rattan
கொங்குநாட்டுச் சாதனையாளர்

Prof. Dr. M. KARUNANITHI, B.Pharm, M.S., Ph.D., D.Litt.,
Founder, Chairman & Secretary
Angammal Educational Trust
Krishna Educational Charitable Trust
Rabindharanath Tagore Educational Charitable Trust
Tiruchengode and Sankari.

VIVEKANANDHA EDUCATIONAL INSTITUTIONS FOR WOMEN

His vision has sculpted a fascinating sprawling campus radiating the spirit of knowledge and wisdom. He is an educationist with intense passion for serving the cause of women's upliftment. His profound compassion impels him to serve the poor and underprivileged sections of society. His philanthropic qualities, generous gestures and humane approach constitute the core of his personality.

Our Founder's Vision

" The hand that rocks the cradle should rule the world "



PERSONAL MEMORANDUM

Name :

Reg. No. :

Blood Group :

Degree :

Major / Class :

Dayscholar / Hosteller:

Father Name :

Mother Name :

Residential Address :

Permanent Address :

Aadhar Card No. :

Phone No. :

E-Mail ID :

Name of the Bank :

Branch :

Account No. :

IFSC :

MICR :

Recent
Passport Size
Photo

தமிழ்த்தாய் வாழ்த்து

நீராரும் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும்
சீராரும் வதனமெனத் திகழ்பரதக் கண்டமிதில்
தெக்கணமும் அதிர்சிறந்த திராவிடநல் திருநாடும்
தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே
அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற
எத்திசையும் புகழ்மணக்க இருந்தபெருந் தமிழணங்கே !

தமிழணங்கே !

உன் சீரிளமைத் திறம்வியந்து செயல்மறந்து வாழ்த்துதுமே !

வாழ்த்துதுமே !!

வாழ்த்துதுமே !!!

- மனோன்மணியம் பெ. சுந்தரனார்.

NATIONAL ANTHEM

Jana Gana Mana Adhinayaka Jaya he
Bharata Bhagya-Vidhata
Punjaba-Sindhu-Gujarata-Maratha-
Dravida-Utkala-Banga
Vindhya-Himachala Yamuna-Ganga
Uchchala-Jaladhi-taranga
Tave-Subha Name jage,
Tave subha asisa mage
Jahe tave jaya-gatha,
Jana Gana Mangala-Dayaka Jaya he
Bharata-Bhagya-vidhata,
Jaya he, jaya he, jaya he,
Jaya jaya jaya jaya, he!

- Rabindranath Tagore.

SAID BY THE SAINT



Man-making education is the need of the hour. We want education by which character is formed, strength of mind is increased, intellect is expanded so that one can stand on one's own feet. In fact, Education is the manifestation of knowledge that is already in man. Eradication of illiteracy is the real social service to mankind. What sculpture is to a block of marble, Education is to the Human soul. The aim of education is to teach us how to think rather than what to think. Character development is great and is the sole aim of Education. It does not consist in mastering of languages, but is found in the moral training which extends beyond the school room. It is the knowledge of how to use the whole of oneself.

NATIONAL PLEDGE

India is my country. All Indians are my brothers and sisters. I love my country and I am proud of its rich and varied heritage. I shall always strive to be worthy of it. I shall give my parents, teachers and all elders respect and treat everyone with courtesy. To my country and my people I pledge my devotion and in their well being and prosperity alone, lies my happiness.

ABOUT THE COLLEGE

Vivekanandha College of education for women was established and hailed into Women's Educational Service in the Year 1995. Angammal Educational Trust Chaired by the great Educationalist "**Vidhya Rathna**". **Prof. Dr. M. Karunanithi B.Pharm., M.S., Ph.D., D.Litt.**, sponsors this college and other institutions under the name of the great Saint Vivekanandha. Our institutions are situated on either side of Tiruchengode-Namakal Main Road at Elayampalayam, 6 kms away from Tiruchengode.

VISION

Vivekanandha College of Education for Women aspires to be an universally recognized premier institution that offers to the society, globally competent teachers who are humane, collaborative and multicultural in their outlook, the integration of teaching and learning, advancement of knowledge base through research and scholarship, leadership in service and outreach programmes, education to students to develop multidisciplinary skills that facilitate them to mould the pillars of the nation who are grown with values, aptitude and right attitude towards themselves and to the world community and encourage students for the lifelong learning.

MISSION

Vivekanandha College of Education for Women has the mission for striving.....

- To prepare outstanding Educators, Scholars and Researchers in Teacher Education Programme.
- To effective use of Technology in Teaching and Learning and Research Process.
- To develop Teachers with understanding the Principles of Pedagogy and its application in the Curriculum Transaction and Evaluation.
- To provide Educational Facilities to the Rural and Socio Economically Backward Women Students without charging Donation and Heavy Fees.
- To develop True Spirit of Democracy and prepare the Teachers to be Responsible Citizens of India and.
- To develop Creativity among Teachers to Nurture the Creativity among the Younger Generations.

COUNCIL OF THE MANAGEMENT

"Vidhya Rathna"

Prof. Dr. M. Karunanithi, B.Pharm., M.S., Ph.D., D.Litt.,
Chairman & Secretary

Tmt. Krishnaveni Karunanithi, M.A.
Managing Director

Dr. S. Arthanareeswaran, M.D. (General Medicine.)
Joint Managing Director

Dr. K. Sreeraaghanidhi Arthanareeswaran, M.S., (Ophthal)
Joint Secretary

Dr. K. Krupanidhi, M.D.(Emergency Medicine)
Vice Chairman

Dr. K.B. Nivethana Krupanidhi, M.S. (OG)
Executive Director

ADMINISTRATIVE BODY

Prof. Dr. S. Kuppaswami, B.E., M.Sc.,(Engg)., Dr.Ing (France)
Executive Director

Mr. M. Chokkalingam, M.Sc., B.Ed.
Chief Executive

Mr. M. Saravanan, M.Sc., M.Phil.
Placement Director

Mr. P. Krishnamoorthi, M.Sc., B.Ed.
Finance Officer

GOVERNING COUNCIL

"Vidhya Rathna"

Prof. Dr. M. Karunanithi, B.Pharm., M.S., Ph.D., D.Litt.
Chairman & Secretary

Tmt. Krishnaveni Karunanithi, M.A.
Managing Director

Dr. S. Arthanareeswaran, M.D. (General Medicine.)
Joint Managing Director

Dr. K. Sreeraaghanidhi Arthanareeswaran, M.S. (Ophthal)
Joint Secretary

Dr. K. Krupanidhi, M.D.(Emergency Medicine)
Vice Chairman

Dr. K.B. Nivethana Krupanidhi, M.S.(OG)
Executive Director

Mr. M. Chokkalingam, M.Sc., B.Ed.
Chief Executive

Dr. S. Indira, M.Sc., M.A., M.Ed., M.Phil(Edu)., M.Phil (Eng)., Ph.D.,
Principal

COURSES OFFERED 2021 - 2022

(Affiliated to Tamil Nadu Teacher's Education University, Chennai.
Recognized by the Government of Tamil Nadu, Approved by NCTE)
Courses Offered During the Academic Year 2021 - 2022.

DEGREE	COURSES	DURATION
B.Ed.	Tamil	2 Years
B.Ed.	English	2 Years
B.Ed.	Mathematics	2 Years
B.Ed.	Physics	2 Years
B.Ed.	Chemistry	2 Years
B.Ed.	Botany	2 Years
B.Ed.	Zoology	2 Years
B.Ed.	Commerce	2 Years
B.Ed.	History	2 Years
B.Ed.	Computer Science	2 Years
M.Ed.	Education	2 Years

VIVEKANANDHA COLLEGE OF EDUCATION FOR WOMEN

- ◆ Year of Establishment : 2005
- ★ **NCTE Order No :**
- ◆ B.Ed. - F.SRO / NCTE / B.ED. / 2004-2005 / 365 DATED 01.02.2005
- ◆ B.Ed. - F.SRO / NCTE / B.ED-AI / 2006 - 2007 / 47
DATED 03.04.2008
- ◆ B.Ed. - F.SRO / NCTE / APSO1155 / B.ED / TN / 2014-15 / 64246
DATED 08.05.2015
- ◆ B.Ed. - F.SRO / NCTE / APSO7805 / B.ED-AI / TN / 2014-15 / 64239
DATED 08.05.2015
- ◆ M.Ed. - F.SRO / NCTE / M.ED. / 2006-07 / 9215 DATED 13.11.2006
- ◆ M.Ed. - F.SRO / NCTE / APSO5267 / M.ED / TN / 2015 / 65338
DATED 22.05.2015
- ★ **University Affiliation No :**
- ◆ B.Ed. - TNTEU / R / Affn / Certificate / 2010 / 786 DATED 15.10.2009
- ◆ M.Ed. - PU / R / 21539 / B3 / 2007 DATED 28.12.2007
- ◆ M.Ed. - TNTEU / R / AFFLN / Certificate / 2009 / 787
DATED 15.10.2009

In terms of section 14(3) of NCTE Act and in accordance with the Regulations, 2014, the Southern Regional Committee, NCTE hereby grant recognition to Vivekanandha College of Education for Women (11436), Elayampalayam, Namakkal District - 637 205, Tamilnadu for conducting B.Ed programme of two years duration with an annual intake of 100 for two basic units of 50 students each from the academic session 2015-16 and conducting B.Ed-AI programme of two years duration with an annual intake of 100 for two basic units of 50 students each from the academic session 2015-16.

And also In terms of section 14(3) of NCTE Act and in accordance with the Regulations, 2014, the Southern Regional Committee, NCTE hereby grant recognition to Vivekanandha college of Education for women (11436), Elayampalayam, Namakkal District - 637205, Tamilnadu for conducting M.Ed programme of two years duration with an annual intake of 50 students (one unit) from the academic session 2015 - 16.

Vivekanandha College of Education for Women (11436)
Accredited by NAAC with B Grade. Grade point is 2.46.
We uploaded NCTE-TeachR affidavit with Payment of NCTE
Norms. Applied Re-Accreditation Cycle - 2.

"Vidhya Rathna"

Prof. Dr. M. KARUNANITHI, B.Pharm., M.S., Ph.D., D.Litt.

Chairman & Secretary

Vivekanandha Educational Institutions & Hospitals.

Dr. S. INDIRA, M.Sc., M.A., M.Ed., M.Phil(Edu), M.Phil (Eng), Ph.D.,

Principal, Vivekanandha College of Education for Women,

Phone Number : 04288 - 234565.

ANTI RAGGING COMMITTEE

Mrs. P. MALARVIZHI, M.C.A., M.Ed., M.Phil., (Ph.D),

Mrs. S. SENTHAMARAI SELVI, M.Sc., M.Ed.,

Mrs. B.S. BINDHU, M.Sc., M.Ed.,

STUDENTS GRIEVANCE CELL

Mrs. R. SARASWATHI, M.Sc., M.Ed.,

Mrs. P. SUMATHI, M.A., M.Ed.,

Mrs. K. REVATHI, M.A., M.Ed.,

INTERNAL COMPLAINTS COMMITTEE

Mrs. K. NALINI, M.A., M.Ed., M.Phil., Ph.D(doing)

Mrs. G. HELEN SAHAYA RANI, M.Sc., M.Ed.

Mrs. C. RAJALAKSHMI, M.Sc., M.Ed.,

PLACEMENT CELL

Ms. A. SELVI, M.A., M.Ed.,

Mrs. K. REVATHI, M.A., M.Ed.,

ENVIRONMENT CLUB

Mr. D. KADHIRESAN, M.Sc., M.Ed.,

Mr. N.KRISHNAMOORTHY, M.Sc., M.Ed., M.Phil.,

Mrs. M. SENTHAMILSELVI, M.Sc., M.Ed.,

RED RIBBON CLUB

Mr. S. VIJAYKUMAR, M.A., M.Ed., M.Phil., Ph.D(doing), (NET)

Mr. L. RAMESH, M.A., M.Ed., M.Phil.,

YOUTH RED CROSS (YRC)

Mrs. P. MALARVIZHI, M.C.A., M.Ed., M.Phil, (Ph.D),,

Mr. K. SASIKUMAR, M.Sc., M.Ed., (SET)

VIVEKANANDHA COLLEGE OF EDUCATION FOR WOMEN

FACULTY MEMBERS (2021 - 22)

TEACHING STAFF B.Ed.,

Dr. S. INDIRA, M.Sc., M.A., M.Ed., M.Phil., M.Phil., Ph.D.,

Principal

Mr. P. SENTHIL KUMAR, M.A., M.Ed.,

Assistant Professor in Perspective in Economics

Mr. S. SELVA KUMAR, M.A., M.Ed.,

Assistant Professor in Perspective in Economics

Mr. S. KANNAN, M.Sc., M.Ed.,

Assistant Professor in Perspective in Geography

Mrs. P. SUMATHI, M.A., M.Ed.,

Assistant Professor in Perspective in History

Mrs. K. NALINI, M.A., M.Ed., M.Phil., Ph.D(doing)

Assistant Professor in Pedagogy of Tamil

Ms. A. SELVI, M.A., M.Ed.,

Assistant Professor in Pedagogy of English

Mr. T. MUNIRAJ, M.Sc., M.Ed.,

Assistant Professor in Pedagogy of Maths

Mrs. S. SENTHAMARAI SELVI, M.Sc., M.Ed.,

Assistant Professor in Pedagogy of Chemistry

Mrs. B.S. BINDHU, M.Sc., M.Ed.,

Assistant Professor in Pedagogy of Biological Science

Mr. M. KALIMUTHU, M.Com., M.Ed.,

Assistant Professor in Pedagogy of Commerce

Mr. S. ARUMUGAM, M.A., M.Ed., M.Phil.,

Assistant Professor in Pedagogy of History

Mrs. P. MALARVIZHI, M.C.A., M.Ed., M.Phil., (Ph.D),

Assistant Professor in Pedagogy of Computer Science

Mrs. P. GOMATHI, M.P.Ed.,

Assistant Professor in Pedagogy of Health and Physical Education

Mr. J. VENKATESAN, M.F.A.,

Assistant Professor in Pedagogy of Fine Arts.

Mrs. N. AMUTHA, M.F.A.,

Assistant Professor in Pedagogy of Performing Arts

Mrs. G. HELEN SAHAYA RANI, M.Sc., M.Ed.,

Assistant Professor in Perspective of Psychology

Mrs. K. REVATHI, M.A., M.Ed.,

Assistant Professor in Perspective in Economics

Mr. S. PALANI, M.Sc., M.Ed.,

Assistant Professor in Perspective in Geography

Mrs. C. RAJALAKSHMI, M.Sc., M.Ed.,

Assistant Professor in Perspective in Geography

Mr. L. RAMESH, M.A., M.Ed., M.Phil.,

Assistant Professor in Pedagogy of Tamil

Mr. T. PASUPATHI, M.A., M.Ed., M.Phil.,

Assistant Professor in Pedagogy of English

Mrs. R. SARASWATHI, M.Sc., M.Ed.,

Assistant Professor in Pedagogy of Maths

Mr. J. RAJA, M.Sc., M.Ed.,

Assistant Professor in Pedagogy of Physics

Mr. D. KADHIRESAN, M.Sc., M.Ed.,

Assistant Professor in Pedagogy of Zoology

Miss. C. SELVI, M.Com., M.Ed.,

Assistant Professor in Pedagogy of Commerce

Mrs. S. MUTHUKUMAR, M.A., M.Ed.,

Assistant Professor in Pedagogy of History.

Mrs. M. SUDHA, M.C.A., M.Ed.,

Assistant Professor in Pedagogy of Computer Science.

Mrs. J. ARUNA, M.P.Ed.,

Assistant Professor in Pedagogy of Health and Physical Education.

Mr. M. GEJENDRAN, M.F.A.,

Assistant Professor in Fine Arts.

Mr. A. SASI KUMAR, M.F.A.,

Assistant Professor in Pedagogy of Performing Arts.

TEACHING STAFF M.Ed.

Dr. S. INDIRA, M.Sc., M.A., M.Ed., M.Phil., M.Phil., Ph.D.,	Principal
Dr. V.P. MOULA DEVI, M.A., M.Ed., Ph.D., SET.,	Professor
Dr. R. MUTHUKUMAR, M.Sc., M.Ed., Ph.D.,	Professor
Dr. N. NAGARATHINAM, M.Sc., M.Ed., Ph.D.,	Asso. Prof.
Dr. S. BABU, M.A., M.Ed., Ph.D.,	Asso. Prof.
Mr. K. SASIKUMAR, M.Sc., M.Ed., (SET)	Asst. Prof.
Mr. S. VIJAY KUMAR, M.A., M.Ed., M.Phil., Ph.D(doing)., (NET)	Asst. Prof.
Mrs. M. SENTHAMILSELVI, M.Sc., M.Ed.,	Asst. Prof.
Mr. M. PRABAKARAN, M.Sc., M.Ed.,	Asst. Prof.
Dr. E. NEELAMEGAM, M.Sc., M.Ed., M.Phil., Ph.D.,	Asst. Prof.

NON TEACHING STAFF

MADHESHWARAN.M	Office Superintendent
RATHINAVEL .P	Librarian
SIVASURIYA .T	Librarian
SARANYA .D	Lab Assistant
JOTHIMALAR .M	Lab Assistant
KULOTHUNGAN .K	Account Assistant
MAHALAKSHMI .E	Computer Operator
JAHANSELVAKUMAR .M	Store Keeper
SENTHILKUMAR .P	Technical Assistant
BALAJI .R	Lab Attendant
LOGANATHAN .K	Lab Attendant
KARUNYA .R	Computer Operator
RAMAJAYAM .V	Office Assistant

FACILITIES

HOSTEL

Well furnished Hostels (UG & PG) are situated inside the college campus. The rooms are available for all UG, PG students. The hostel provides hygienic pure vegetarian food using the latest steam technology.

The hostel has regular supply of ordinary and hot water with parallel tap system for drinking and bathing.

On demand, special rooms with attached bath are also provided to the inmates.

TRANSPORT

The management operating a fleet of Buses and Vans, numbering more than 130 for easy mobility of the students from different parts of the districts of Namakkal, Erode, Salem and Karur.

LIBRARY

1. The library is kept open from 8.30am to 7.30pm on all working days without break.
2. Strict Silence should be observed in the library.
3. Personal belongings such as bags, tiffin boxes, notes etc should be left at the entrance of the library.
4. Member of Teaching faculty can borrow up to 7 books at a time.
5. Member of Non-Teaching staff may borrow not more than 2 books at a time.
6. All UG Students will be given 2 tickets, PG 3 tickets Books will be issued to students & Staff only on exchange of tickets.

7. Lending Period :

Staff	-	30 days
Students :		
UG	-	10 days
PG	-	15 days

Books may be renewed for the further period if there is no demand for them from other students.

8. Reference books such as dictionary, encyclopedia, and books labeled, as reference will not be lent.
9. Students & Staff should not damage, write or make any mark on any books or periodicals belonging to the library.
10. If a book is lost or missing, the borrower shall either pay 2 times of its cost or replace it with a new copy.
11. Students & Staff must examine the book on receiving it and report to the librarian about any damage found therein. Otherwise the borrower will be responsible for the damage.
12. Tickets are not transferable. Sub-lending of books is also forbidden.
13. Students & Staff should return all books borrowed from the library one week before the last working day of the academic year.
14. Loss of tickets should be reported to the Librarian who will issue duplicate on payment Rs.50/- per ticket.
15. Theft, vandalism and destruction of library books, journals and related materials are also considered as serious offences and those who cause such offences will be dealt with seriously.
16. Students & Staff should take care of their purses, key bunches, diaries, notebooks etc, while they are in the library. The library is not responsible for any claim of loss or damage to such articles.
17. This is your library. It is your responsibility to keep it neat and tidy, and create a conducive atmosphere for reading.

BANK

Indian Overseas Bank has its extension counter in separate wing within the campus. The students and the staff can operate accounts. ATM facility is also available in the bank.

CANTEEN

The College Canteen caters to the taste of the students and the staff with fresh and hygienic food. The canteen provides eatables, fruit juice, soft drinks, food varieties and stationary items.

The users should collect the bill to receive the things. The canteen is fitted with television for relaxation. There are separate regions for the staff and the students.

SUGGESTION BOX

The management has installed suggestion boxes in the college and in the hostel. The students and the staff members may use the box for the representation of their genuine problems / grievances to the management. Also, general suggestions for the improvement of the institution may be put in the box.

HOSPITAL

The Management sponsors an Eye care hospital and a General hospital. They are dedicated to Medical Service. Sick students will be treated as out patients or admitted in the hospitals for treatment.

OTHER AMENITIES

- ◆ The College and the hostel have uninterrupted power supply with high power generators. All laboratories have UPS for continuous functioning.
- ◆ The Management has installed a mineral water unit for the supply of drinking water to the college and the hostel round the clock.
- ◆ There is a STD Center with multi-lines in the campus for the use of all.

EXTRA CURRICULAR ACTIVITIES

- ◆ The students are encouraged to develop their sportive spirit. Interested sports persons are given special training to participate in various sports activities / competitions outside the college.

- ◆ All B.Ed and M.Ed students are given one-day pleasure tour, with staff members.
- ◆ The cultural and the artistic talents of the students are brought out with opportunities for expression and exhibition to the society.
- ◆ Environmented Education Citizenship \ Camp is arranged.

ACADEMIC CODE

- ◆ Classes commence at 9.30 am and close at 4.00 pm
- ◆ Attendance will be taken twice a day at the beginning of FN & AN Session hours.
- ◆ Students should attend the classes regularly. No student should absent.
- ◆ Herself from the class without prior permission from the class teacher and the Head of the Department.
- ◆ Student should have a minimum of 80% attendance for being allowed to University exam.
- ◆ The leave letter must be counter-signed by parents or by warden in the case of hosteller. In the case of sick leave, medical certificate must be produced.
- ◆ Continuous absence of a Student for more than 3 days will be intimated to the parents immediately.
- ◆ Monthly tests are conducted for all the B.Ed and M.Ed classes every month.
- ◆ Students should make active participation in all functions / seminar classes organized by the College.
- ◆ After the completion of the academic cycle, Students shall write Three Model exams.
- ◆ All M.Ed., students should do dissertation work.
- ◆ Special classes on communication English is conducted for the B.Ed and M.Ed students. Also, spoken English classes are conducted for all the students who have come from Tamil medium schools.

DURATION OF THE B.Ed., & M.Ed., COURSE (2 YEARS)

The course duration is two academic years. Each year consisting of 200 working days / curriculum transaction days or 1200 hours (6 days per week @ 6 hours per day) excluding admission and examination days. In the second year, 200 working days will include teaching practice. For both the years revision examination and study holidays will include.

ATTENDANCE

Each candidate whose admission is approved by Tamil Nadu Teachers Education University should gain 85% i.e. 170 days) of attendance, failing which they will not be permitted to appear for the B.Ed., & M.Ed., degree examination (both written and Practical Examination for B.Ed.,)

CODE OF CONDUCT IN THE COLLEGE

- ◆ Students should wear uniform sarees for becoming cultured personality. College function days they may castum un uniform.
- ◆ Students should follow the widely acceptable code of behaviour.
- ◆ All students should show obedience and respect to the teachers. Students should salute the teacher and the management people on seeing them for the first time every day.
- ◆ When teachers enter/leave the class room, the students should stand up as a mark of respect.
- ◆ All students have the responsibility of keeping the campus clean.
- ◆ Students should stand away from improper activities that may pollute the peaceful atmosphere of the campus.
- ◆ Problems of any sort may be reported to the principal/the management through proper channel.
- ◆ Free time, if available, must be spent in the library in a way useful for academic progress.

- ◆ Students should maintain cordial, friendly and congenial relationship among themselves.
- ◆ Various amenities provided by the management should be properly utilized.
- ◆ Free transport service.
- ◆ Free Transport service is rendered and all students should travel only by the college bus.
- ◆ Students who travel by college bus should produce the free bus pass on demand. Free pass will be given for one bus and particular stop only.
- ◆ They should keep the ID card in their safe custody. In case of loss of the pass/card, duplicate pass/card can be obtained by paying Rs. 50/-
- ◆ All students should have gathered in the class before the teacher's arrival. The students who come to the class after the arrival of the teacher will not be allowed.
- ◆ While moving from the classroom to the library, the students should maintain silence so as not to disturb other classes.
- ◆ Students should treat/handle the college properties as their own. Improper use and damage thereon of any will be recovered from the students .
- ◆ Students should regularly watch the notice boards in the department and in the college office for notices and circulars of all sorts.
- ◆ Students who do not travel by college bus should sign in the main gate register while entering and leaving the college.
- ◆ The day scholars should obtain "VISITOR'S PASS" from the office and the parents will be allowed only with the pass.
- ◆ Visitors should sign and collect the entry pass at the gate.
- ◆ The disciplinary committee consisting of staff members will watch the discipline of the students. If any student is found indisciplinary, the committee will discuss and send its recommendations to the management.

CODE OF CONDUCT IN THE HOSTEL

- ◆ Two separate hostels function in the campus for both UG and PG students.
- ◆ Students seeking admission to the hostel may contact the warden.
- ◆ Hostellers are not allowed to vacate the hostel in the mid year in certain cases, if they are allowed, they must pay the bus fees to come as day scholars.
- ◆ Students should maintain the mess timings

MESS TIMINGS

Breakfast	:	7.30 a.m. to 09.00 a.m.
Lunch	:	12.15 p.m. to 1.00 p.m.
Evening refreshment	:	4.00 p.m. to 5.00 p.m.
Supper	:	07.30 p.m. to 09.30p.m.

FOR DECLARED HOLIDAYS

- ◆ Mess bill reduction will be given only when the holidays is going to be a minimum of 4 days .
- ◆ No reduction in the mess bill will be given for the Saturdays and Sundays.
- ◆ Full mess bill reduction will be given for the days which is falling between the last university Exam and commencement of the next semester.

GENERAL RULES

- ◆ Hostellers should obtain pass for visitors (maximum three persons in number) at the time of admission and without "VISITOR'S PASS" no one will be allowed to contact the inmates.
- ◆ Visitors are allowed only on Sundays.
- ◆ Only parents and guardians as in the visitor's card will be allowed to contact the inmates.
- ◆ Inmates will be allowed to go home during the holidays only.

- ◆ However, this rule is relaxable in sick-cases.
- ◆ Students in ill health should immediately report to the warden for medical treatment.
- ◆ The inmates are not allowed to remain in the hostel room during the working hours. However the sick are exempted from this with prior permission from the warden.
- ◆ PCO with multi-telephone lines functions at the hostel reception hall for the comfort of all inmates.
- ◆ Only the parents are allowed to contact the inmates over phone. Call from others are not entertained.
- ◆ Students can make telephone calls during the following hours.

On Week Days	-	7.00 a.m. to 10.30 p.m.
On Sundays	-	7.00 a.m. to 1.00 p.m. 2.00 p.m. to 5.00 p.m .
- ◆ While leaving the room, the inmates should switch off all the lights and fans .
- ◆ When the students return to the hostel after holidays, they should reach before 6.00 p.m. OUTING. IS NOT ALLOWED.
- ◆ Students' letters will be posted/delivered only after scrutiny.
- ◆ The warden reserves the rights to inspect the room and the things of inmates at any time.
- ◆ Ragging is a punishable offence. If anybody found involved in ragging, she will be immediately expelled from the college and hostel.
- ◆ Students should not conduct any function or anything like that without the knowledge of the warden. They should not put up anything on the notice board or at any other place .
- ◆ Inmates should not keep a large amount of cash, gold or any other costly ornaments in their rooms. The management will not hold any responsibility for the loss of things if any.
- ◆ Visitors should bring their identity cards. Otherwise they will not be allowed.

- ◆ Visitors are not allowed to enter the rooms of the students.
- ◆ Students are allowed to talk only with their visitors and not with the visitors of other students. If they do so, that visitor's name will be cancelled from the visitor's card .
- ◆ For “Send only with Parents” - Students : Telephone messages, letters, telegrams etc. from the parents are not accepted to send the students from the hostel. Parents / Guardians who come to take the students with them should produce the visitor's card.
- ◆ If a student vacates the hostel, she should collect her things within a month.
- ◆ After given admission to the hostel, students are not allowed to come as day scholars even for 1 or 2 days.
- ◆ Parents should avoid sending money through courier services. For any loss, the management will not be responsible.
- ◆ The possession / use of cell phone is not permitted in the campus, if cell phone is found with any student it will be ceased and will not be returned for any reasons.
- ◆ All should maintain peace and silence with proper adherence to the codes of conduct framed by the management.
- ◆ The decision of the management is final on all matters.

RAGGING PREVENTION RULES
EXTRACT OF ACT NO. 7 OF 1997

An Act to prohibit "Ragging" in Educational Institutions in the state of Tamil Nadu. Short title, extent and commencement

1. This Act may be called the TamilNadu Prohibition of Ragging Act 1997.
2. It extends to the whole the State of TamilNadu.
3. It shall be deemed to have come into force on the 19th day of December 1996.

DEFINITION

In this Act unless the context otherwise requires, 'Ragging' means display of noisy disorderly conduct or doing any act which causes or is likely to cause physical or psychological harm or raise apprehension or fear or shame or embarrassment to a student in any Educational Institution and includes, teasing, abusing of, playing practical jokes on, or causing hurt to such students or asking the student to do any act or perform something which such student will not in the ordinary course willingly do.

PROHIBITION OF RAGGING

Ragging within or outside the educational institution is prohibited.

PENALTY FOR RAGGING

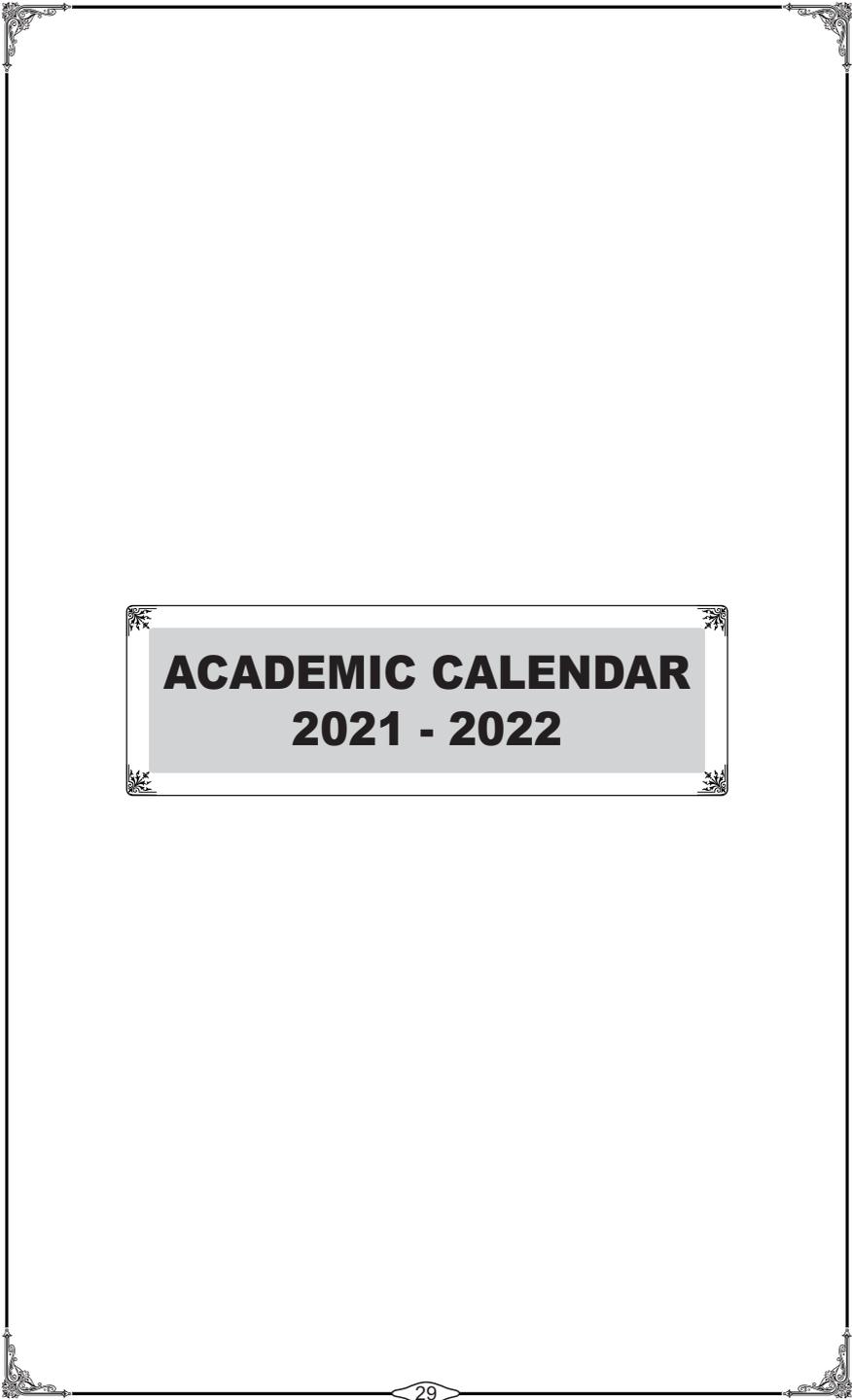
Whoever directly or indirectly commits, participates in, abets or propagates 'ragging' within or outside any Educational institution, shall be punished with imprisonment for a term which may extend to two years and shall also be liable to a fine which may extend to ten thousand rupees.

DISMISSAL OF STUDENT

Any student convicted of an offence under section 4 shall also be dismissed from the educational Institution and such student shall not be admitted in any other Educational Institution.

SUSPENSION OF STUDENT

1. Without prejudice to the foregoing provisions, whenever any student complaints of ragging to the Head of an Educational institutions, or to any other person responsible for the management of the Educational Institution, Such head of the Educational Institution or person responsible for the management of the Educational Institution shall enquire into the same immediately and if found true shall suspend the student, who has committed the offence, from the Educational institution.
2. The decision of the Head of the Educational Institution or the person responsible for the management of the Educational Institution on any student. indulged in ragging under sub-section (1) shall be final.



**ACADEMIC CALENDAR
2021 - 2022**

July - 2021

Date	Day	Information
1	Thu	
2	Fri	
3	Sat	
4	Sun	Holiday
5	Mon	
6	Tue	
7	Wed	
8	Thu	
9	Fri	
10	Sat	
11	Sun	Holiday
12	Mon	
13	Tue	
14	Wed	
15	Thu	
16	Fri	
17	Sat	
18	Sun	Holiday
19	Mon	
20	Tue	
21	Wed	
22	Thu	
23	Fri	
24	Sat	
25	Sun	Holiday
26	Mon	
27	Tue	
28	Wed	
29	Thu	
30	Fri	
31	Sat	

August - 2021

Date	Day	Information
1	Sun	Holiday
2	Mon	
3	Tue	
4	Wed	
5	Thu	
6	Fri	
7	Sat	
8	Sun	Holiday
9	Mon	
10	Tue	
11	Wed	
12	Thu	
13	Fri	
14	Sat	
15	Sun	Holiday
16	Mon	
17	Tue	
18	Wed	
19	Thu	
20	Fri	
21	Sat	
22	Sun	Holiday
23	Mon	
24	Tue	
25	Wed	
26	Thu	
27	Fri	
28	Sat	
29	Sun	Holiday
30	Mon	
31	Tue	

September - 2021

Date	Day	Information
1	Wed	
2	Thu	
3	Fri	
4	Sat	
5	Sun	Teachers Day Celebration
6	Mon	Internal Test - I for II Semester M.Ed Starting
7	Tue	
8	Wed	
9	Thu	
10	Fri	
11	Sat	Internal Test - I for II Semester M.Ed Closing
12	Sun	Holiday
13	Mon	
14	Tue	
15	Wed	
16	Thu	
17	Fri	
18	Sat	
19	Sun	Holiday
20	Mon	
21	Tue	Internal Test - I for I M.Ed Starting
22	Wed	
23	Thu	
24	Fri	
25	Sat	Internal Test - I for I M.Ed Closing
26	Sun	Holiday
27	Mon	
28	Tue	
29	Wed	
30	Thu	

October - 2021

Date	Day	Information
1	Fri	
2	Sat	Gandhi Jayanthi
3	Sun	Holiday
4	Mon	
5	Tue	
6	Wed	
7	Thu	
8	Fri	
9	Sat	
10	Sun	Holiday
11	Mon	
12	Tue	Internal Test - II for II M.Ed Starting
13	Wed	
14	Thu	
15	Fri	
16	Sat	Internal Test - II for II M.Ed Closing
17	Sun	Holiday
18	Mon	
19	Tue	Internal Test - II for I M.Ed Starting
20	Wed	
21	Thu	
22	Fri	
23	Sat	Internal Test - II for I M.Ed Closing
24	Sun	Holiday
25	Mon	Ayutha Pooja
26	Tue	Vijaya Thasami
27	Wed	Commencement of B.Ed Theory Classes
28	Thu	
29	Fri	
30	Sat	Miladi Nabi
31	Sun	Holiday

November - 2021

Date	Day	Information
1	Mon	Commencement of B.Ed II year Internship Training in Schools
2	Tue	
3	Wed	
4	Thu	
5	Fri	
6	Sat	
7	Sun	Holiday
8	Mon	
9	Tue	Internal Test - III for II M.Ed Starting
10	Wed	
11	Thu	
12	Fri	Internal Test - III for II M.Ed Closing
13	Sat	
14	Sun	Children's Day
15	Mon	Diwali Festival
16	Tue	
17	Wed	
18	Thu	
19	Fri	
20	Sat	
21	Sun	Holiday
22	Mon	Internal Test - III for I M.Ed Starting
23	Tue	
24	Wed	
25	Thu	
26	Fri	
27	Sat	Internal Test - III for I M.Ed Closing
28	Sun	Holiday
29	Mon	Guru Nanak Birthday
30	Tue	

December - 2021

Date	Day	Information
1	Wed	
2	Thu	
3	Fri	
4	Sat	
5	Sun	Holiday
6	Mon	Closing Date for II Semester II M.Ed
7	Tue	
8	Wed	
9	Thu	
10	Fri	
11	Sat	
12	Sun	Holiday
13	Mon	
14	Tue	
15	Wed	
16	Thu	
17	Fri	Closing Date for I Semester I M.Ed
18	Sat	
19	Sun	Holiday
20	Mon	
21	Tue	
22	Wed	
23	Thu	
24	Fri	
25	Sat	Christmas Day
26	Sun	Holiday
27	Mon	
28	Tue	
29	Wed	
30	Thu	
31	Fri	

January - 2022

Date	Day	Information
1	Sat	New Year Celebration
2	Sun	Holiday
3	Mon	Commencement date for IV & II Semester.M.Ed
4	Tue	
5	Wed	
6	Thu	
7	Fri	
8	Sat	
9	Sun	Holiday
10	Mon	
11	Tue	
12	Wed	
13	Thu	
14	Fri	Pongal Festival
15	Sat	Thiruvalluvar Day
16	Sun	Holiday
17	Mon	
18	Tue	Internal Test I for II M.Ed Starting
19	Wed	
20	Thu	
21	Fri	
22	Sat	Internal Test I for II M.Ed Closing
23	Sun	Holiday
24	Mon	
25	Tue	
26	Wed	Republic Day
27	Thu	Internal Test I for II Semester for I M.Ed Starting
28	Fri	
29	Sat	
30	Sun	Holiday
31	Mon	Internal Test I for II Semester for I M.Ed Starting

February - 2022

Date	Day	Information
1	Tue	
2	Wed	
3	Thu	
4	Fri	
5	Sat	
6	Sun	Holiday
7	Mon	
8	Tue	
9	Wed	
10	Thu	
11	Fri	
12	Sat	
13	Sun	Holiday
14	Mon	Internal Test II- for II Semester for I M.Ed Starting
15	Tue	
16	Wed	
17	Thu	
18	Fri	
19	Sat	Internal Test II- for II Semester for I M.Ed Closing
20	Sun	Holiday
21	Mon	
22	Tue	
23	Wed	
24	Thu	
25	Fri	
26	Sat	
27	Sun	Holiday
28	Mon	Closing Date of Internship Training in Schools

March - 2022

Date	Day	Information
1	Tue	
2	Wed	
3	Thu	
4	Fri	
5	Sat	
6	Sun	Holiday
7	Mon	
8	Tue	
9	Wed	
10	Thu	
11	Fri	
12	Sat	
13	Sun	Holiday
14	Mon	II year B.Ed University Practical Examinations
15	Tue	Internal Test III- for II-Semester for I M.Ed Starting
16	Wed	
17	Thu	
18	Fri	
19	Sat	Internal Test III- for II-Semester for I M.Ed Closing
20	Sun	Holiday
21	Mon	
22	Tue	
23	Wed	
24	Thu	
25	Fri	
26	Sat	
27	Sun	Holiday
28	Mon	
29	Tue	
30	Wed	
31	Thu	

April - 2022

Date	Day	Information
1	Fri	Good Friday
2	Sat	
3	Sun	Holiday
4	Mon	
5	Tue	
6	Wed	
7	Thu	
8	Fri	
9	Sat	
10	Sun	Holiday
11	Mon	
12	Tue	
13	Wed	Telungu New Year
14	Thu	Tamil New Year
15	Fri	
16	Sat	
17	Sun	Holiday
18	Mon	Yoga Programme
19	Tue	Yoga Programme
20	Wed	Yoga Programme
21	Thu	Art & Craft Programme
22	Fri	
23	Sat	
24	Sun	Holiday
25	Mon	Internal Test IV- for II Semester for I M.Ed Starting
26	Tue	Sivabakiyam School Visit
27	Wed	Gandhi Ashram Visit
28	Thu	
29	Fri	
30	Sat	Internal Test IV- for II Semester for I M.Ed Starting

May - 2022

Date	Day	Information
1	Sun	Holiday
2	Mon	
3	Tue	
4	Wed	
5	Thu	
6	Fri	
7	Sat	
8	Sun	Holiday
9	Mon	
10	Tue	
11	Wed	
12	Thu	
13	Fri	
14	Sat	
15	Sun	Holiday
16	Mon	
17	Tue	
18	Wed	
19	Thu	
20	Fri	
21	Sat	
22	Sun	Holiday
23	Mon	
24	Tue	
25	Wed	
26	Thu	
27	Fri	
28	Sat	
29	Sun	Holiday
30	Mon	
31	Tue	Closing of B.Ed Theory Classes

June - 2022

Date	Day	Information
1	Wed	
2	Thu	
3	Fri	Last Date of Submission of Consolidated report of students attendance copy
4	Sat	
5	Sun	Holiday
6	Mon	
7	Tue	
8	Wed	
9	Thu	
10	Fri	
11	Sat	
12	Sun	Holiday
13	Mon	University Theory Examinations
14	Tue	
15	Wed	
16	Thu	
17	Fri	
18	Sat	
19	Sun	Holiday
20	Mon	
21	Tue	
22	Wed	
23	Thu	
24	Fri	
25	Sat	
26	Sun	Holiday
27	Mon	
28	Tue	
29	Wed	
30	Thu	

CALENDAR 2021 - 2022

JULY - 2021

SUN		4	11	18	25
MON		5	12	19	26
TUE		6	13	20	27
WED		7	14	21	28
THU	1	8	15	22	29
FRI	2	9	16	23	30
SAT	3	10	17	24	31

AUGUST - 2021

SUN	1	8	15	22	29
MON	2	9	16	23	30
TUE	3	10	17	24	31
WED	4	11	18	25	
THU	5	12	19	26	
FRI	6	13	20	27	
SAT	7	14	21	28	

SEPTEMBER - 2021

SUN		5	12	19	26
MON		6	13	20	27
TUE		7	14	21	28
WED	1	8	15	22	29
THU	2	9	16	23	30
FRI	3	10	17	24	
SAT	4	11	18	25	

OCTOBER - 2021

SUN	31	3	10	17	24
MON		4	11	18	25
TUE		5	12	19	26
WED		6	13	20	27
THU		7	14	21	28
FRI	1	8	15	22	29
SAT	2	9	16	23	30

NOVEMBER - 2021

SUN		7	14	21	28
MON	1	8	15	22	29
TUE	2	9	16	23	30
WED	3	10	17	24	
THU	4	11	18	25	
FRI	5	12	19	26	
SAT	6	13	20	27	

DECEMBER - 2021

SUN		5	12	19	26
MON		6	13	20	27
TUE		7	14	21	28
WED	1	8	15	22	29
THU	2	9	16	23	30
FRI	3	10	17	24	31
SAT	4	11	18	25	

JANUARY - 2022

SUN	30	2	9	16	23
MON	31	3	10	17	24
TUE		4	11	18	25
WED		5	12	19	26
THU		6	13	20	27
FRI		7	14	21	28
SAT	1	8	15	22	29

FEBRUARY - 2022

SUN		6	13	20	27
MON		7	14	21	28
TUE	1	8	15	22	
WED	2	9	16	23	
THU	3	10	17	24	
FRI	4	11	18	25	
SAT	5	12	19	26	

MARCH - 2022

SUN		6	13	20	27
MON		7	14	21	28
TUE	1	8	15	22	29
WED	2	9	16	23	30
THU	3	10	17	24	31
FRI	4	11	18	25	
SAT	5	12	19	26	

APRIL - 2022

SUN		3	10	17	24
MON		4	11	18	25
TUE		5	12	19	26
WED		6	13	20	27
THU		7	14	21	28
FRI	1	8	15	22	29
SAT	2	9	16	23	30

MAY - 2022

SUN	1	8	15	22	29
MON	2	9	16	23	30
TUE	3	10	17	24	31
WED	4	11	18	25	
THU	5	12	19	26	
FRI	6	13	20	27	
SAT	7	14	21	28	

JUNE - 2022

SUN		5	12	19	26
MON		6	13	20	27
TUE		7	14	21	28
WED	1	8	15	22	29
THU	2	9	16	23	30
FRI	3	10	17	24	
SAT	4	11	18	25	

SCHEDULE OF HOURS

	I PERIOD 09.30 a.m. to 10.30 a.m.	II PERIOD 10.30 a.m. to 11.30 a.m.	BREAK 11.30 A.M. to 11.40 A.M.		III PERIOD 11.40 a.m. to 12.40 p.m.	LUNCH BREAK 12.40 P.M. to 01.10 P.M.		I BELL 01.05 P.M, II BELL 01.10 P.M.		IV PERIOD 01.10 p.m. to 02.05 p.m.	V PERIOD 02.05 p.m. to 03.00 p.m.	VI PERIOD 03.10 p.m. to 04.05 p.m.
I BELL 9.25 A.M. II BELL 9.30 A.M. Day / Time												
Monday												
Tuesday												
Wednesday												
Thursday												
Friday												
Saturday												

LEAVE PARTICULARS

Name : _____ Major : _____ Section: _____ Year : I / II

S. No.	Date of Absence	No. of Days for Leave	Reason for Apply Leave	Signature			
				Parents / Guardian	Class Teacher	Hostel Warden	Principal

LEAVE PARTICULARS

Name : _____ Major : _____ Section: _____ Year : I / II

S. No.	Date of Absence	No. of Days for Leave	Reason for Apply Leave	Signature			
				Parents / Guardian	Class Teacher	Hostel Warden	Principal

NOTE PAD

NOTE PAD